

**GENERAL SYNOD 2025
RESOLUTION**

Resolution Number A090

Subject: Amendment to Communications Coordinating Committee Terms of Reference

Moved By: Canon Ian Alexander

Seconded By: The Ven. Tanya Phibbs

Be it resolved that this General Synod:

Confirm the amendments to the Terms of Reference for the Communications Committee, as adopted by the Council of the General Synod at its May/June 2024 meeting, and attached as Schedule A to this resolution.

Source: Communications Coordinating Committee

Submitted By: Communications Coordinating Committee

Does this motion contain within it any financial implications? Yes **No**

If yes, has the General Synod Expenditures Committee considered the implications? Yes No

Does this motion contain within it any staffing implications? Yes **No**

EXPLANATORY NOTE/BACKGROUND

Procedural resolution.

PROCEDURE FOR ADOPTION (G)

In the normal course, an ordinary motion must be passed by a majority of the members of General Synod present and voting together.

Six members of General Synod may, prior to the question being put, require a vote by Orders, with a majority of each Order being necessary to pass.

If a question passes on a Vote by Orders, any six members (two from each of three different dioceses) may immediately before the next item of business require a vote to be taken by dioceses. A motion passes if a majority (or a tie) of dioceses vote in favour.

Source: Sections 4 and 5 of the [Declaration of Principles](#) and sections 18, 19 and 20 of the [Rules of Order and Procedure](#).

**COMMUNICATIONS COORDINATING COMMITTEE RESOLUTION
APPROVED BY THE COUNCIL OF THE GENERAL SYNOD DURING THE BIENNIUM (2023-2025)**

Resolution – No Debate List

May/June 2024

A No Debate List was presented to Council via email on Tuesday, May 28. The deadline for removing an item was by 8:00 PM on Thursday, May 30. The Prolocutor and Chair of the Resolutions Committee, Canon Ian Alexander, received no requests.

Moved By: Canon Ian Alexander

Seconded By: The Ven. Tanya Phibbs

Be it resolved that this Council of General Synod:

Adopt the following resolutions on the No Debate list:

Moved By: The Ven. Tanya Phibbs

Seconded By: Canon Ian Alexander

That the minutes of the meeting of the Council of General Synod from November 23-26, 2023 (004-03-24-05) be approved.

Moved By: Canon Ian Alexander

Seconded By: The Ven. Tanya Phibbs

That the minutes of the meeting of the Council of General Synod from March 9, 2024 (004-04-24-05) be approved.

Moved By: Archdeacon Tanya Phibbs

Seconded By: Canon Ian Alexander

That the agenda (003-08-24-05) for this meeting be approved.

Moved By: Canon Andrew Stephens-Rennie

Seconded By: Ms. Ruth Travers

That the word 'ensure' in the Terms of Reference 1.c and 1.d of the Communications Committee be changed to 'monitor' as follows:

c) ~~ensure~~ **monitor** that the communications department effectively projects, promotes and celebrates the mission, ministry and values of the Anglican Church of Canada to internal and external audiences.

d) ~~ensure~~ **monitor** that the communications department facilitates effective communication between General Synod and dioceses, and among and within dioceses.

Rationale: This change is being suggested to clarify the role of the Committee. As it stands now, it is a little confusing. The Committee felt that the word 'monitor' was more indicative of a governance and oversight role rather than an administrative one.

ADOPTED #CoGS 001-05-24

Communications Coordinating Committee Terms of Reference

Duties and responsibilities:

The Committee shall have strategic and advisory responsibility for the entire communications portfolio of the Anglican Church of Canada.

The committee shall:

- a) interpret and carry forward the intentions of General Synod with regard to information and communications.
- b) discern and be responsive to the information and communications needs of Canadian Anglicans.
- c) monitor that the communications department effectively projects, promotes and celebrates the mission, ministry and values of the Anglican Church of Canada to internal and external audiences.
- d) monitor that the communications department facilitates effective communication between General Synod and dioceses, and among and within dioceses.
- e) support and foster an integrated communications function and staff structure for the General Synod, including an integrated journalistic service for the Anglican Church of Canada.
- f) review and approve a communications strategy (including resource allocation) as developed and implemented by management.
- g) conduct an annual review of the department's performance, based on an evaluation of outcomes against agreed goals and metrics as proposed by the committee and management and approved by the Council of General Synod, and report this to the Council of General Synod.
- h) have input into the job description and selection criteria for key positions, including the Executive Director of the department and the Editor of the Anglican Journal, and may be invited to participate in the selection and annual performance review processes for these positions.
- i) exercise oversight of the content and distribution of the Anglican Journal, and other journalistic products of the Anglican Church of Canada, such as online news, in consultation with the Editorial Board, and provide advice, as required, to the Council of General Synod, acting on behalf of General Synod as the publisher. In exercising this responsibility, the committee is guided by appropriate journalistic standards, including the editorial mandate and journalistic guidelines as approved by the Council of General Synod, as well as other applicable journalistic ethics, standards and policies which may be proposed by the committee and approved by the Council of General Synod.

- j) exercise oversight of all other communications products of the Anglican Church of Canada (including, without limitation, corporate communications, branding, archives, data management, web site, social media, resource production and distribution, graphics, Anglican Video and ABC Publishing). In exercising this responsibility, the committee is guided by standards such as those of the International Association of Business Communicators, the Canadian Public Relations Society, and other relevant standards and policies which may be proposed by the committee and approved by the Council of General Synod.
- k) support the work of departmental management and advise as requested.
- l) advise the Primate on appointments to the Editorial Board, maintain liaison with the Board through a common member, receive an annual report from the Board and transmit it to the Council of General Synod.
- m) exercise those functions common to all committees, namely:
 - i) develop annual budget proposals
 - ii) communicate with other committees and groups
 - iii) report regularly and make recommendations to the Council of General Synod
 - iv) within the committee's mandate, do functional strategic planning and visioning
 - v) maintain liaison with the House of Bishops
 - vi) at least once in each triennium, review policies governing the various areas of work of the Communications and Information Resources Department.
 - vii) may from time to time establish sub-committees which will be created according to the procedures outlined in Procedures for Sub-units of Standing Committees.
- n) meet annually face-to-face and maintain regular contact between meetings.

Adopted by the Council of the General Synod May 31, 2024